

## Digital faxing with eFax Corporate helps Human Resource Departments keep employee records confidential.

Whether processing job offers and new hire forms, administering employee payroll and benefit plans or handling discipline, grievance and COBRA documents – Human Resource professionals must constantly guard employee records with utmost confidentiality. As the world's leading digital fax service provider, eFax Corporate provides a secure, cost-effective, outsourced alternative to fax machines and servers that lets you send and receive fax communications privately by email.

### Security

100% paperless – receiving, sending, storing and saving faxes digitally helps assure personal information is kept confidential and not exposed publicly at a fax machine for everyone to see. eFax Corporate helps HR professionals comply with privacy regulations such as the Sarbanes-Oxley act (SOX), the Gramm-Leach-Bliley Act (GLB) and the Health Insurance Portability and Accountability Act (HIPAA).

### Value

eFax Corporate provides benefits every department in your company can appreciate.

- **Boost productivity** – retrieve faxes quickly from any pc, laptop or wireless PDA with Internet access with no downtime waiting for or retrieving faxes.
- **Sign faxes digitally** and forward them on without ever printing a document.
- Integrates into your existing email and document management system.
- Cost of service includes a personal local or toll-free eFax number for every subscribing employee.

### Simplicity

While internal fax solutions can require months to set up, eFax Corporate provides businesses a scalable solution that sets up in minutes with simple online administration and exclusive employee usage reports. Requires no IT resources or maintenance and eliminates fax hardware, supplies, phone lines and long distance charges.

#### eFax Corporate helps HR professionals maintain employee confidentiality.

Resumes & job offers	✓
New hire forms	✓
Benefit plan administration	✓
Payroll records	✓
Termination documents	✓

Join the 11,000,000+ subscribers worldwide who already rely on eFax for their business communications. Call (888) 532 9265 or visit [efaxcorporate.com](http://efaxcorporate.com).